

DENN JOHN MIDDLE SCHOOL Title I, Part A Parental Involvement Plan

I, Anna Campbell, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: At DJMS, we are committed to working in partnership with parents to inspire our students to achieve the highest academic standards, and become caring, responsible home members and citizens.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: Our Parental Involvement Plan will be planned, reviewed, and improved regularly, on a monthly basis, at SAC meeting. Extra-ordinary sessions may be necessary.

All parents will be invited to participate in the writing of the Parental Involvement Plan and School-Family Compact. Parents will be encouraged to attend the evening session (October 1, 2013, during SAC meeting) by calling them at least 4 days before the meeting with our out-dial system, and posting the date of the upcoming meeting on the school marquee and school website. Students will also take home flyers regarding the meeting.

All parents, teachers and school personnel who attend the meetings will be encouraged to participate. As we read our current plan in small groups, we will ask for suggestions, additions or changes. All the feedback provided by parents will be agreed upon at the end of the meeting. Additionally, parents will be provided with their own copies to make notes.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II, Parental Involvement Workshop for Faculty	Jenifer Serra and Ashleigh Pfriem will teach teachers how to reach out to parents and provide resources for them to help their children at home.
2	Title III, ESOL Open House and Parent Workshops	Jessica Ruiz will provide literature and resources to parents at various evening events, and parent events.
3	IDEA(ESE)	Heidi Ettrich will discuss parent activities and instructional support during IEP meetings with parents.
4	Title X(Homeless)	The Families in Transition (FIT) parents are provided transportation assistance in order to promote parental involvement. They are also provided referrals to community resources for health and social services.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Create flyer, PowerPoint, agenda	Anna Campbell, Jane Mabra	October-November	Copies of flyer, agenda, handouts, Copy of PowerPoint
2	Advertise in school newsletter, and on school marquee	David Bowers, Linda Perkins	October-November	Emails, and newsletter
3	Sign in sheets	Brandon Higdon	October-November	Collection of sign in sheets

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Throughout the school year, Denn John has various events and activities, offered at different times, on a variety of weekly nights and mornings. Quarterly, parents who cannot attend SAC meetings in the afternoon will be invited to have breakfast with the Principal and go over upcoming parental involvement events and Title I requirements.

Parents with transportation limitations may request a home-visit; childcare will be provided at all meetings, as well as snacks sponsored by business partners.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	AVID Site Meeting	Matthew Farrell	Students and parents focus on steps to graduation and college enrollment	January-May	Students' successful completion of the program; parent attendance
2	ESOL Open House	Jessica Ruiz	Introduce Sunshine State Standards students are expected to learn during school year; provide literature resources and reading strategies to increase comprehension.	October	Evaluation forms, attendance
3	Use of PIV and InSync	Doris Melendez, Brandon Higdon	Demonstrate the use of PIV to monitor students' progress and missing assignments. Introduce the InSync Education program to parents as the source of the tools they need to advance the academic achievement of their students.	October-December	Evaluation forms, flyer, attendance
4	FCAT Night	Alexa Bonet, Michelle Underhill	Build confidence through interactive activities which will engage parents in their student's academic success. Families will complete sample FCAT packet.	April	IRIS call out, flyer, evaluation forms, attendance
5	In-Home Visits	Leadership Team	Provide training to parents who cannot attend workshops due to transportation issues	as needed	Evaluation forms, attendance
6	Black History Month Kick off	Underhill	Provide reading Strategies and resources for family to read at home	February	Agenda, flyer, evaluation forms, attendance
7	Pi Night	Bonet- Math teachers	Provide resources, through interactive activities, for parents to use at home to develop students' mathematical fluency	March	Agenda, flyer, evaluation forms, attendance

Staff Training

Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Involvement Workshop	Guidance Counselors	Staff will learn about the positive impact of parental involvement on student achievement so they pursue it and embrace it. They will also go over the Parental Involvement Plan and find ways in which they can collaborate in its implementation.	2 nd Quarter	Evaluation forms, sign-in sheets
2	Parent-Teacher Conferences	Guidance Counselors	Discuss successful conference strategies and cultural sensitivity; encourage a strong partnership between school/home to promote student achievement.	3 rd Quarter	Evaluation forms, sign-in sheets
3	Different levels of Parent Involvement and Requirements of Section 1118	Doris Melendez, Brandon Higdon	Provide information about the 5 levels of parent involvement and parent's rights.	November	Evaluation forms sign-in sheets, and PowerPoint presentation

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: In every Parent Event (ESOL Open House, Black History Month, Pi Night, and SAC meeting) Ms. Melendez will encourage parents to participate in their children's education by providing resources and strategies they can use at home to help their children succeed. The school newsletter (written by Mr. Bowers) and website (Mr. Kauffman) have a Parent Component with upcoming parent events and tips.

Parents will be reminded at SAC meetings through flyers, of the Parent Resource Centers available in the district, and encourage them to check out resources to use with their children at home.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and

- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

Response: In November, parents will be invited to a Title 1 Informational Meeting (in the afternoon and morning respectively), where the Principal will address Title 1 requirements, and provide description and explanation of the curriculum at DJMS, various assessments used to measure student progress, and the proficiency levels students are expected to meet.

Parents will be sent an invitation in English and Spanish. The event will also be posted on the school website and marquee, and the district's TIPS. An out dial call will be made to parents to make sure that they have received this invitation (Title 1 Annual Meeting) as well as to monthly SAC meetings, where parents are encouraged to provide feedback and suggestions to the School wide Program.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school will provide all written and oral communications in English and Spanish. There will be a translator available at any meeting or event. Upcoming events will be posted a week prior on the school marquee and website; we will also use our out-dial system to inform parents of these events and the newsletter will contain the same information. Parents who provided an e-mail address will also receive a notification electronically.

In Parent Survey, we asked parents if there is anything that prevents them from attending activities. Should a disability prevent parents from participating, we will offer in-home visits (providing the same services, materials and information given at activities).

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Correlation to Student Achievement	Timeline
1	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]	Family and School Partnership for Student Achievement Act; A letter will be sent home each quarter outlining one of the five parental involvement levels until all levels have been covered.	Doris Melendez, Brandon Higdon	By learning about all 5 levels of parental involvement, parents will be able to assist students to be prepared for school throughout the school year.	Quarterly through the DJMS Newsletter until all levels are covered.

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2013-2014 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2013-2014 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
	Open House	1	1000	Parents met their students' teachers and learned about the new curriculum and expectations.
	Title I Annual Meeting	1		Parents of participating children were informed of the DJMS' Title I program, the nature of the Title I program, the adequately yearly progress, the school's choice, the supplemental educational services, and their rights as parents.
	AVID Site Meeting	2		Students and parents focus on steps to graduation and college enrollment.
	ESOL Open House	1		Introduce Sunshine State Standards students are expected to learn during school year; provide literature resources and reading strategies to increase comprehension.
	Use of PIV and InSync	3		Parents will learn how to effectively use school and state resources that will enable them to effectively support their student academically. Introduce the InSync Education program to parents as the source of the tools they need to advance the academic achievement of their students.
	Black History Month	1		Parents and students discussed African Americans who made history and developed cultural sensitivity.
	Pi Night	1		Provide resources, through interactive activities, for parents to use at home to develop students' mathematical fluency
	FCAT Night	1		Build confidence through interactive activities which will engage parents in their student's academic success. Families will complete sample FCAT packet.
	SAC Meetings: Parental Involvement Component	10		Committee will discuss effectiveness of past Parental Involvement Activities, identify areas for improvement, and plan upcoming activities.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2013-2014 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants
1	Parent Involvement Workshop	1	
2	Parent-Teacher Conferences for new teachers	1	
3	Different levels of Parent Involvement and Requirements of Section 1118	1	

Barriers

Describe the barriers that hindered participation by parents during the 2013-2014 school year in parental involvement activities. Include the steps the school will take during the 2011-2012 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation (all subgroups)	Home-visits, online conferencing
2	Children	Provide free child-care
3	Working schedule	Flexible times
4	Awareness of events happening	Timely multiple ways to advertise them
5	Language	Translation is provided at events

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2013-2014 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
1	Building Capacity of Parents	Hispanic Heritage Month: parents were provided with strategies and literature resources to model reading at home.
2	Building Capacity of Parents	Pi Night: Parents were given resources to practice math skills at home; activities that addressed Sunshine State Standards
